

## **Chief of Police**

### **Description of work**

The chief of police is charged with the responsibility of protecting the citizens and property in the Village of Bancroft. The chief of police shall enforce all laws ordained by the municipality, the state and the federal government in the Village of Bancroft. The chief of police may be assigned duties that are not listed by the Village Board.

### **Duties – Examples of work**

Operation of an automobile in patrolling an assigned area for the prevention of crime and the enforcement of traffic laws and regulations; responds to radio and telephone dispatches and appears at scenes of disorder or crime; notes and reports traffic hazards; assists in controlling traffic at scenes of emergencies; investigates and prepares reports of accidents, offenses, and damages to property; gives directions and information; makes arrests; issues citations; gives verbal warnings; prepares reports on arrests and property impounded; direct traffic; check business doors to determine that the business is secure; inspect establishments providing alcoholic beverages and entertainment; intervenes in private or public disputes to protect the public and maintain order; requests medical attention when necessary; appears in court as arresting officer; transports prisoners; performs initial investigations and assists in the investigations of crimes involving adults or juveniles; investigates complaints; interrogates persons whose actions are suspicious; reports street lamps not operating; sees that objects are removed from streets which might endanger traffic; issues citations for parking violations; participates in training conferences and programs; maintains a log of activities and case reports; enforce Village ordinances; is an automatic member of the Board of Health.

### **Qualifications**

Ability to read and understand departmental policies, rules, instructions, laws, regulations and police literature, together with an aptitude for law enforcement work; ability to analyze situations and adopt a quick, effective and reasonable course of action giving due regard to the surrounding hazards and circumstances of each situation; ability to write clear and accurate reports; physical agility; ability to understand and follow oral and written directions; willing to submit to extensive training. Must be State of Nebraska certified within 12 months of initial employment.