

Village of Bancroft
Regular Meeting
July 6, 2021

The regular meeting of the Village Board of Bancroft was convened in open and public session on Monday, July 6 at 7:00 p.m. Present: Trustees: Peirce, Rief, Soll, Bargmann and Hermelbracht. Also present, Chief of Police Davis and other interested persons.

Advance notice of the meeting was published in the Wisner News Chronicle on June 30, 2021. Proof of publication is being attached to these minutes.

Chairperson Hermelbracht called the meeting to order and stated that a copy of the "Open Meetings Act" was on display in the meeting room.

Motion was made by Peirce, seconded by Soll to approve meeting minutes from the June 7, 2021 meeting. RCV: Ayes; Bargmann, Rief, Peirce, Soll and Hermelbracht.

Hearing open for Ordinance No. 473 at 7:00 PM.

Brian Sorensen with Bancroft Rural Fire District present to discuss an increase in the yearly payment that village pays the rural board for fire protection for the community. Three years ago, the agreement was \$12,500.00 per year paying \$6,250.00 twice per year. The fire agreement is renewed every three years and 2021 is the third year. Brian has been talking to other communities our size with the same agreement between fire department and village or town. Most towns ask for 80% of the overall rural fire board operating budget so the rural fire board is asking for another increase this year to try and get to that 80% increase in the future. The Bancroft Rural Fire board is asking for \$18,000.00 per year for the next three years. The village would make two payments in the amount of \$9,000.00 that would be payable after October 1, 2021, and the second payment made in February 2022.

Motion was made by Rief, seconded by Soll to approve the annual fire agreement between the Bancroft Rural Fire Board and the Village of Bancroft in the amount of \$18,000.00, payable twice a year for three years. RCV: Ayes; Bargmann, Soll, Rief and Hermelbracht. Abstain: Peirce.

David Branch with Cuming County Economic Development present to give update on the Bancroft Rosalie School duplex project. School has a different plan with the south lot that was going to be for the project and looking for a new lot to buy at a reasonable price. Bancroft is the priority for the first project. Looking for one standard lot for the duplex and the school decided on putting an unfinished basement under the duplex. Once CCEDD gets the funds from the rural workforce housing grant, they can start on the duplex project if a lot is in place. David also updated the board on the homeowner occupied housing repairs project. They are still looking for contractors for the two Bancroft projects that have been approved. Two projects have been estimated for \$35,000.00 in home repairs. Since there were no other questions from the board, David was thanked for his time.

Discussion held on implementing a fine to residents who start construction work on their property without a building permit. Over the last year there has been many small projects done in Bancroft without an approved building permit. Most of the projects were storage buildings or decks added to residents' properties. Trustee Peirce suggested maybe trying to inform residents that building permit is required for small projects like a deck or storage shed. Maybe send a notice out with water bills and

post some notices around town. Clerk Novak will get notices out in the next month. If the problem continues then the board can revisit the situation later.

Village received three bids three businesses for removal of trees and tree trimming at the park. Two bids gave pricing for the same work, but the one bid was not aware of the other work that needed to be done as well in the park. Chairperson Hermelbracht would like to hold off on approving a bid until the third business can bid on the same work. Trustee Peirce will reach out to the business and have them line up a time with Mike or Randy to discussed what is planned at the park. The board can hold a special meeting to approve a bid so the work can start before August.

No comments on Ordinance No. 473. Hearing was closed at 7:39 PM.

Motion made by Rief, seconded by Peirce to waive the three readings of Ordinance No. 473. RCV: Ayes; Peirce, Rief, Soll, Bargmann and Hermelbracht.

Motion was made by Soll, seconded by Rief to approve Ordinance No. 473. RCV: Ayes; Soll, Peirce, Rief, Bargmann and Hermelbracht.

ORDINANCE NO. 473

AN ORDINANCE OF THE VILLAGE OF BANCROFT, NEBRASKA, AMENDING SECTION 5.16 OF THE VILLAGE'S ZONING ORDINANCE TO PROVIDE A MINIMUM LOT AREA OF ONE (1) ACRE AND CONCOMITANT SIZED LOT WIDTH AND FRONT, REAR, AND SIDE YARDS FOR SINGLE-FAMILY DWELLING PURPOSES IN THE AG (AGRICULTURAL RESIDENTIAL) ZONING DISTRICT; REPEALING ALL ORDINANCES, RESOLUTIONS, CODE SECTIONS, AND PARTS THEREOF IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE.

Review of the 2021-2022 LARM Insurance Renewal Resolution No. 2021-7. The premium increased from \$14,985.00 to \$16,794.00 if the board decides on a three-year commitment. Some questions arose on the increase and the board wondered why the premium increased since a three-year commitment was signed last year. Trustee Rief would like to seek some other quotes from local insurance companies to see how LARM compares to them. Clerk Novak questioned going out for bids this year since a three-year commitment was signed last year which means a municipality cannot get out for bid until the end of the three-year term. The board would like some answers on these questions before they decide on renewal. Clerk Novak will reach out to the insurance agent for LARM that does the work for Bancroft. The board will decide at the August meeting on the LARM Resolution Renewal.

Board reviewed employee wages for 2021-2022. 3% increase was given to all full-time employees and the part time library employees were all given \$9.50 for 2020-2021. Clerk Novak adjusted the payroll in the proposed budget to reflect a 3% wage increase. Novak said that this year Doug and herself can contribute \$7300.00 into their health savings accounts. Novak believes Doug can contribute an extra \$1,000 since he is over 55 years old. Novak and Redding have a maximum of \$7800.00 that was an insurance stipend given when they were hired. Redding could put the whole \$7800.00, and Novak would have to add \$500.00 to her salary. The board will approve wage increases at the August meeting after employee reviews.

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Proposed 2021-2022 budget reviewed. Discussion held on if the water fund would need increased because of the south well rehab project. It is a possibility that the projected will be completed before October 2021 and that can be paid during this fiscal year. No other big projects are planned besides normal maintenance for the streets and park. The municipal building needs some work done on the outside and the board increased that fund a couple years ago and have not made any plans for that work. Something to start looking into for the near future.

Reviewed council reports.

Reviewed delinquent utility accounts.

Motion made by Peirce seconded by Rief to pay June bills. RCV: Ayes; Bargmann, Peirce, Soll, Rief and Hermelbracht.

A motion to adjourn was made Bargmann, seconded by Soll. RCV: Ayes; Bargmann, Rief, Peirce, Soll and Hermelbracht. Meeting adjourned at 9:10 PM.

Michael Hermelbracht, Chairperson

Megan Novak, Village Clerk

June Wages		9,501.60
American Fence Co.	park	7,600.00
BHE	natural gas	298.00
Capital One Card	utilities/books/supplies	4,217.66
Cengage Learning	books	187.12
Core and Main	support fee	2,600.00
CVA	fuel	212.51
D. Redding	reimbursement	40.00
Eriksen Construction Co	sewer labor	2,900.00
Evoqua Water Tech	sewer parts	41.51
Jesse Hansen	permit fee	25.00
Kings Disposal	trash fee	3,770.00
Layne Christensen Co	water	1,021.20

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Lorensen Lumber	street repairs		7,185.36
Lyle Soenksen	cemetery	123.00	
M. Liewer	mileage	80.30	
Mels Small Engine	repairs	53.50	
NE Public Health Lab	test fee	271.00	
NNEDD	membership	655.00	
One Call Concepts	service fee	8.84	
Pender Ace	supplies	41.98	
Peters Lawn Service	mowing	1,195.84	
Quality Printing	supplies	374.13	
Quality Printing	supplies	314.96	
Renz Electric	maintenance	393.00	
Ru-Des Mart	fuel	245.17	
Wisner News Chronicle	publishing	124.62	
<u>TOTAL</u>			<u>\$43,481.30</u>